

Job Description for Anchor Church

'Church Pastor/ Minister

This is a 15 hour per week paid post.

Aims of the post:

1. To take a lead role at Anchor by building a team that can take responsibility for managing the building, its community empowerment, but most of all the spiritual growth of those who are its community.
2. To help people grow in their faith through community worship, sound bible study and support through small groups and encouraging a culture of prayer.
3. To continue and grow our relationships with others in local Churches, Schools, businesses, allotments, out community and the international community.

Hours of work: 15 hours per week, including weekends and evenings as required

Rate of Pay: Based on recommended minimum stipend for a Congregational Minister. Currently £11,934 per year + on costs

Expenses: Travelling, Phone calls, equipment will be reimbursed to a limit as agreed with the Church.

Contract: It will be permanent contract. Following a 6-month probationary review. There will be a 3 months' notice period either side.

The Church has a small membership and limited team that can take a lead and so we are in negotiations with other churches to form a partnership who we hope will take on key responsibilities. Feb 2019

Main Tasks:

1. To build up a team to help in the running of the church, including both those who want to be members or friends and provide some supervisor/ Line management for them.
2. To attend and facilitate Church meeting and the election of and leadership team that will help steer the church
3. To facilitate a review of the churches vision statement and to train, support the Church to work towards what ever is agreed for the future.
4. To lead the development of worship that is appropriate and relevant to the church community, working with the current team and those who attend.

5. To lead worship services and encourage other to take on leading aspects of this. Helping people to grow on their faith journey and develop skills
6. To coordinate arrangement for Baptism's, (weather Infant or Believers) Funeral and weddings.
7. To develop and support small groups/ life groups as a means of support for Members and friends
8. To look for opportunities to share the gospel outside the confines of the church building
9. To make links with groups/agencies/churches within the community with whom we can work together.
10. To encourage Children, Families and Youth work as an integral element of Church life by supporting and workers facilitating work with this group.
11. To help to set up and run groups which will link Church and Community, but with the objective passing on the leadership to a team or individual as soon as possible.
12. Any Church leader will come with gifting, experience and talents which we want to give them the chance to use
13. Any other tasks that may fit with needs of the Church and Community at Anchor.

Person specification

Essential	CV and Forms	interview
To have a sound Christian faith, This post requires Christian leadership and teaching, and there is a genuine occupational requirement that the post holder demonstrate a committed Christian faith (parts7(2a &b) Employment Equality (Religions and Belief) Regulations 2003		
Experience of leadership within a Church setting		
The ability to work creatively and strategically in developing new work.		
Good written and spoken communication skills		
Prepared to engage with training, supervision and willingness to continue with personal development.		
Have Sound Biblical Knowledge and an ability to engage people so they grow		
An understanding of the Congregational Way, and a willingness to work alongside the Congregational and ////////// ethos		

Available to work flexibly: - evenings or weekends as		
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required		
To have organisational Skills and be able to manage your own time well		
The skills to relate to people of all ages and all abilities		
Good IT Skills		

Desirable		
Lives locally		
Have some knowledge/ experience of working with people with special needs		
Understands something about working in a small church		
Computer skills		
Have Youth and Children work experience		

How to apply

To apply, please write a letter of application and send a detailed CV, together with full details of two referees, to Nigel Lindsay Anchor Church 273 Garratt Lane Wandsworth SW18 4DU or email pastornigel19@yahoo.co.uk to arrive no later than **7pm on 15th March 2019**. Applications received after this date will not be considered.

For more information Phone Nigel Lindsay 07917222340

Nigel Lindsay 18th January 2019

A opportunity to meet the church and preach with a view can be negotiated but could be 24th or 31st March with Interviews for those successfully shortlisted will be taking place on 25th or 1st April

The list of duties and the 'person specification' for this job describe the sort of skills, experience, and knowledge or abilities that we are looking for. We will interview those whose applications best meet these criteria, so it is very important that you should use your application to explain how you can match them.

Please give the names, addresses and telephone numbers of two people who are prepared to give you a reference for this job. If you have previously been employed, your referees should be people who have direct experience of your work through working closely with you for a considerable period, and at least one of them should be your formal line manager in your most recent job. Otherwise they can be people who know you from recent college, or voluntary experience. It is helpful if you can tell us briefly how each referee knows you (e.g. 'line manager', 'work colleague', 'college tutor').

Your referees will be asked to look at the job details and tell us if, in their opinion, you could do the job. We will assume that we can approach them at any stage unless you tell us otherwise when you apply. So, if you wish us to ask for your permission before approaching a particular referee, or to contact them only under

certain circumstances (for example if we are calling you for interview, or if we have made you a conditional offer), you must state this explicitly alongside the details of the relevant referee(s).

Your appointment will be subject to (i) the provision of original documentation which indicates your right to work in the UK, (ii) a satisfactory enhanced Disclosure and Barring Service certificate and (iii) the completion of an initial probationary period of six months.

Equal opportunities at Congregational Federation

As an Equal Opportunity employer, we positively encourage applications from people of different backgrounds. All our jobs are filled in line with our equal opportunities code of practice, which helps us make sure that men and women, people of different races, and those with disabilities are all treated fairly. Anchor Church is affiliated to the Congregational Federation which operates under an Equal Opportunities Policy available upon request. Due to the nature of this post we would expect applicants to be Christian.

Data protection

All data supplied by applicants will be used only for the purposes of determining their suitability for the post, and will be held in accordance with the principles of the Data Protection Act 1998 and GDPR May 2018

Screening

Pre-employment screening may be carried out and opportunity to meet church and to preach

Interview

3 people from the Church will be involved in the interview to be decided at the Church meeting