



The Congregational  
Institute for  
Practical Theology

# The Integrated Course

*Including GIFT, FD and BA (Hons) Practical Theology*

Prospectus

**2018-2019**

*Designed and run by the **Congregational Federation***

*Validated by **York St John University***



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# The Integrated Course

What is an integrated course? In our case, it refers to our approach to learning as a person and as someone preparing to serve God in an enhanced way. We see learning as an ongoing development in our lives; as we are changed by what we learn about God, ourselves and our neighbours, we are becoming ready for the next step in our journey of faith and learning. And so we have designed a way of progressing through what can be seen as three discrete courses, but what we see as a seamless whole. It is all integrated together. The course

- ∞ will help you learn more about God; it has a focus on God's love in action
- ∞ is rooted in scripture; it explores our Christian and Congregational foundations
- ∞ is closely linked to the life of the church; it will help you relate your faith to today's world
- ∞ can help deepen your faith; it offers preparation for a variety of ministries and forms of service
- ∞ encourages careful thought about belief and practice; it explores our Christian and Congregational traditions
- ∞ is flexible enough to suit most needs; we use modern educational techniques
- ∞ is available with no, or reduced, tuition fee to Congregational Federation students
- ∞ can lead to recognised qualifications, validated by York St John University

## What is it about?

### Our Mission Statement:

*The Congregational Federation Integrated Training Course is rooted in the local church. It seeks to help people take the next steps in their journey of faith. It aims to build knowledge and understanding, to help develop skills and to deepen faith. Participants learn from and about the life of the church, the Bible, key themes in Christian thought, and the world we serve. The mission of the church is a central focus throughout the course.*

## Who is it for?

- ∞ Anyone who wants to take their basic study (e.g. an Alpha or Emmaus Course) a little further
- ∞ Church members who want to focus on particular areas of service in the local church (e.g. youth ministry, children's work, mission, or administration)
- ∞ Church members looking for practical experience and learning in preaching and leading worship
- ∞ Anyone who wants to develop practical ministry skills inside and outside the local church, within or outside the Congregational Federation
- ∞ Anyone who feels called to one of the seven ministries recognised by the Congregational



*Tutors preparing for a course weekend*

# How does it work?

The course combines face to face teaching with distance learning and electronic learning. In this way it is accessible to those who have other commitments, at home or work.

Face to face teaching for local GIFT courses is delivered in sessions in those local areas.

Face to face teaching for the Foundation Degree (FD) and the BA (Hons) Degree is normally delivered at four course weekends per year in Nottingham.

Learning materials are provided on our dedicated student pages on the Congregational Federation's website. They are therefore permanently accessible to students.

## Our tutors



Revd Dr Graham Adams



Revd Dr Alan Argent



Revd Dr M. R. Armstrong



Revd Catherine Booton



Revd Dr Jason Boyd



Revd John Cartwright



Revd Dr Richard Cleaves



Revd Dr Paul Davis



Revd Sara Iles



Revd Dr Ann Jeffers



Revd Oliver Kinchin



Revd Joy Langford



Richard Pickering



Dr Robert Richard



Dr Walter Riggans Learning & Development Manager



Dr Gillian Warson



Revd Dr Janet Wootton

## Our governance



The Congregational Institute for Practical Theology (CIPT) is governed by its Management Board, which reports to the Church Support Committee.

The CIPT Management Board is responsible for:

-  Oversight and guidance for the CIPT
-  Recognizing new tutors and planning CPD for tutors
-  Oversight of the CIPT budget
-  Scrutiny of CIPT policy statements and plans, with reference to the needs and requirements of CF churches

## We also work with a university

The FD and the BA (Hons) courses are validated by York St John University. This means that participants in these courses are registered with the University, and graduate with a university qualification. Graduation from the courses includes completing assignments by the published deadlines.

The FD is a four year part-time course and the BA (Hons) takes a further two years, part-time.

For those interested, it may be possible to transfer academic credits from other higher education courses with similar learning outcomes, or even to take certain professional and life experience into account (see page 17 for details).

**Find out more about the university on their website**  
**[www.yorksja.ac.uk](http://www.yorksja.ac.uk)**



# Growing in Faith Together (GIFT): local programmes

The **GIFT Programme** is a set of modules at Level 3 which you can use separately, or in combination, or as a whole programme. Four general modules help you to reflect on aspects of our Christian faith. These link to a set of five optional modules designed to help you develop your insights, gifts and skills.

The programme is available to study independently, or in local groups. It can be used as a stand alone course of study, or towards a Certificate, and, wonderfully, as an access course to the Foundation Degree.

## Foundation Degree (FD) Practical Theology

The **FD Practical Theology** is a part-time, four year course, two years at Level 4 and two years at Level 5.

- Practical Theology is theology in action as well as study. It underpins tools such as the Pastoral Cycle and Action/Reflection or Action Research models of learning.
- Each level is founded on biblical teaching, and includes biblical, theological and historical subjects alongside discipleship, worship, mission, global issues and church development.
- There are opportunities to train in a wide variety of Christian ministry and service, including pastoral ministry, worship leading, mission enabling, chaplaincy and teaching.
- Vocational support and guidance are available throughout the course.

The completion of Level 5, including a Level 5 placement major relating directly to a chosen accredited ministry, is a requirement for recognition on the CF Roll of Ministries.



*Guest speaker at a course weekend*

## BA (Hons) Practical Theology

The **BA (Hons) Practical Theology** is a part-time two year course studied at Level 6.

- Biblical studies draw on the inter-testamental literature, exploring the milieu into which Jesus was born.
- There is a strong emphasis on the heritage and nature of dissent, not only in history, but as a powerful force in local and global society today, and a shaper of the world we live in.
- Optional modules offer the opportunity to cover subjects from Level 5 in more depth, as well as exploring the interaction between mission and worship, or faith and politics.
- A two year project runs through the course, which enables students to take the research and reflection skills learned at Level 5 to greater depth on a topic chosen by the student, in consultation with tutors.

# Growing In Faith Together (GIFT)

## (Run in local churches)

At Level 3 there are no formal education requirements. The GIFT Programme can be used by:

-  Any church or individual who would like to explore a topic, or develop a skill, by using one or more modules from the GIFT Programme 'off the shelf'.
-  A local church, or group of churches, or Area, which may like to use the GIFT Programme as a whole, integrated programme. Local courses tend to run to a nine month schedule, agreed with the Learning and Development Manager.
-  Any individual, who would like to gain a Congregational Federation GIFT Certificate at the end of the programme.
-  Any individual with a view to progressing to the accredited FD course.

The GIFT Programme is the starting point for those preparing for particular ministries, but it can also be the way into deeper study for those simply wishing to develop their own knowledge, skills and faith in a way which can be of value not only to themselves but also to the church.

It helps build fellowship with peers from many other churches, and to encourage an awareness of the life of individual churches and the Congregational Federation today.

It provides an introduction to key themes in the Christian faith. It is designed to be of value in its own right, helping you to find out more about your faith, and equipping you for more effective service in your own church. You will learn in ways that are relevant to the life and mission of the church today.

If you wish to study individually you can simply download a copy of a module you are interested in and learn at your leisure.

The programme is designed as a set of modules, which you can use independently, or as a whole course. Four general modules help you to reflect on aspects of our Christian faith. If you are doing the whole course, these are core modules. They are designed to stand alone, but they also form a continuous programme, with each module leading into the next.

Module 4 ends with a series of units about different aspects of the life of the church. This makes it a useful module if taken on its own, but also links the general modules to a further set of five specific modules designed to help you develop your gifts and skills. If you are doing the whole course, you will choose one of these five optional modules.

## Your time commitment

For those undertaking the full course as part of a group, sessions can be:

-  6 hours over a weekend , for example, covering two modules
-  3 hours in a single day (for example a Sunday afternoon following the morning service) covering a single module
-  An hour or hour and a half in an evening so that a module is spread over two or three evenings
-  Another pattern of your own choosing – talk it over with the GIFT Co-ordinator!

# Modules

## CORE MODULES

- 1 Word of Life
- 2 Life of Faith
- 3 Faith in the World
- 4 Being Congregational

## OPTIONAL MODULES

- 5a Growing Disciples
- 5b Working with children and Young People
- 5c Church Management and Administration
- 5d Living Worship
- 5e Mission

Module Descriptions and Book lists can be found at [www.congregational.org.uk/modules](http://www.congregational.org.uk/modules)

## Each module comes with:

-  A handbook which can be downloaded from CONGLE by request from the GIFT Co-ordinator
-  Resources, such as powerpoint presentations,
-  Assignments and cover sheets for those wishing to do the assessed version of the programme

## Interested?

See the GIFT Programme Handbook for more details, downloadable from [www.congregational.org.uk/GIFT](http://www.congregational.org.uk/GIFT)

For initial enquires contact:

**The GIFT Co-ordinator, Richard Pickering**

01858 468213 or [rhpickering45@gmail.com](mailto:rhpickering45@gmail.com)

Support from the Learning and Development Department is offered at various stages of the programme.

## Beyond the GIFT programme

Although most people choose not to take their studies further after Level 3, and this is perfectly fine, others go on to the Foundation Degree (FD), and some to the BA (Hons).

What is an FD and what makes it different from the GIFT programme? A Foundation Degree is an academically recognised qualification, designed for students who may not have taken one of the traditional routes into higher education.

The BA (Hons) is a full undergraduate degree. In our case, the university that validates these two courses is York St John University. Our students are registered on the university programme.

## Validation by York St John: FD & BA (Hons)

- ✕ The standard entrance requirement for a Foundation Degree is 120 UCAS tariff points at Level 3, normally with at least one six unit award (an A level or vocational A level). Copies of transcripts and certificates should be provided at the application stage.
- ✕ For those who do not have sufficient formal qualifications, the GIFT Programme can act as an access course. Alternatively, students may enrol on the first Level 4 module of the FD, and upon successful completion of the module, go on to enrol for the full course, transferring the 20 credits achieved from that first module.
- ✕ Students whose first language is not English will be asked to provide evidence of English language ability when applying to the University. Students are required to have achieved a minimum of IELTS 6.0 (including 6.0 in writing) or a TOEFL score of 550 (paper-based) or 213 (computer-based) or an equivalent qualification.
- ✕ Admission to the BA (Hons) will be available to those satisfactorily completing the FD, or as a 'top up' for students who have completed a course elsewhere, with similar learning outcomes, to Level 5 .
- ✕ All students on the FD or BA (Hons) course require an enhanced Disclosure and Barring (DBS/CRBS) certificate obtained through the DDC, Due Diligence Checking. A PVG certificate is required for those residing in Scotland.



## University qualifications & CF accreditation

Students registered on the University programme and achieving the necessary number of credits on the programme will be awarded the FD or BA (Hons), respectively, by York St John University.

**NB** These are *academic* qualifications, and do not imply acceptance onto the Congregational Federation Roll of Ministries. For information about the Roll of Ministries, please contact the Chair of the Church Support Committee.

It is also possible to participate in all the modules on the FD without registering with the University. If you do this, including submitting all the assignments, and pass all the assignments, that may also be sufficient, in certain specific circumstances, as the training requirement for application for recognition on the Congregational Federation Roll of Ministries. For information about this, please contact the Learning & Development Manager.

# Your learning context

There are four residential course weekends per year for the FD and BA (Hons) courses. Each academic year runs from September to June. These course weekends are an essential and required part of learning. They include substantial teaching relating to modules as well as practical sessions, and they celebrate the context of fellowship and shared learning. See page 18 for the weekend dates for 2018-2019.



*Tutors are always ready to advise*

Between the residential weekends, many modules include electronic sessions, organised through Google Hangouts or Skype. To access these, you will need some basic software and equipment (e.g. headphones). It is important to be part of these sessions, where they are run, as they are designed to aid progress through the course, and to complement your reading and study. They also help you to develop the skills to complete assignments successfully.

There is a library available at the Congregational Centre, with module-related resources as well as wider reading. You will have access to online resources through CONGLE, the Congregational Federation Virtual Learning Environment. You will be provided with a list of academic libraries throughout the UK, with details of their availability. Membership of Luther King House Library, for all our students, will give you access to online journals and electronic resources as well as a lending library.

**Application forms for all levels can be found on the Congregational Federation website [www.congregational.org.uk/application](http://www.congregational.org.uk/application)**



*A teaching session*

# Are you interested?

Each application from a Congregational Federation church member requires the endorsement and support of his or her Church Meeting; applicants working for the Congregational Federation or an Area Association require the endorsement of the Area or National Body. This must be on the Congregational Federation Endorsement form which can be found on the website. Please note that endorsement requires the assent of an appropriate meeting and the signature of two officers, including the church secretary, Area secretary or General Secretary, as appropriate.

CIPT courses are offered free of tuition charges for the FD and at a reduced charge for the BA (Hons) to members of Congregational Federation churches and those employed in recognised posts within the Congregational Federation and its Area Associations. See pages 20-21 for the charges and for information about bursaries and grants.

The church, or other body, should also be aware of the time commitment you will be making and, if necessary, release you from some of your work within it to give you time to study. In the long run, your study will benefit not only yourself but also the church or other body that you serve.

**You will need to set aside the equivalent of at least 10 hours per credit at Levels 4, 5 and 6.**

## Foundation Degree (FD) Practical Theology

### Level 4

- ✕ Level 4 forms the first level of the FD Practical Theology.
- ✕ You will study a number of modules by blended learning. Four weekends of residential learning are a key requirement each year.
- ✕ Congregational Federation students seeking exemption from tuition fees are required to submit a Congregational Federation Endorsement Form by 31 May each year. You will also be required to send an application for funding from the Lady Hewley Trust, for which details will be provided at the time.
- ✕ Level 4 is taught through a rolling programme. You will study 120 credits over two years. 100 credits will be in the form of taught modules. Each year will also include a module which provides you with an opportunity for hands-on experience in an area related to your own vocational or personal development.

#### CORE MODULES

4XCFAA The Bible: Jesus And The People Of God  
4XCFBB History Of Christian Life And Thought  
4XC FCC Practical Theology In Contemporary Contexts  
4XC FDD The Bible: Jesus And The Prophets  
4XC FFF Exploring Christian Service

#### OPTIONAL MODULES

4XC FE3 Christian Discipleship  
4XC FE4 Christian Spirituality  
4XC FE6 Local Mission And Community Development  
4XC FE7 Global Mission And World Development  
4XC FG1 World Religions  
4XC FG2 Christian Ethics  
4XC FG3 Pastoral Care  
4XC FG4 Conflict, Resolution And Reconciliation

# Foundation Degree (FD) Practical Theology

## Your time commitment

Each of the 20 credit modules requires a nominal 200 hours study time, and each of the 10 credit modules a nominal 100 hours. Specific requirements are detailed in the module descriptors.

The practical emphasis, particularly in the optional modules, means that you may be able to see your course work as part of your immediate service in the church. Nevertheless, if you are already heavily committed, it is advisable to consider carefully whether you should try to put aside any of your present commitments for a while, to enable you to devote adequate time to your course. In the longer term, this can strengthen your own service and benefit the whole church.

If you encounter difficulties in maintaining your time commitment at any time in the course, please contact the Learning and Development Manager. It is better to talk things through than let them slide!

## Applications

To apply for the FD in Practical Theology, please submit the online application form on the Congregational Federation website: [www.congregational.org.uk/FDapplication](http://www.congregational.org.uk/FDapplication)

For Congregational Federation students seeking exemption from tuition fees, this should be accompanied by the Congregational Federation Church Endorsement Form. The deadline for applications is **31 May** in each year. The Endorsement form will be needed for each level of the course. You will also be required to send an application for funding from Lady Hewley Trust, for which details will be provided at the time.

All students on the FD or BA (Hons) course require an enhanced Disclosure and Barring (DBS/CRBS) certificate obtained through the DDC, Due Diligence Checking. A PVG certificate is required for those residing in Scotland.

If you are using completion of the GIFT Programme, including achieving the assignments, as your entry qualification for the FD (see page 7), all your assignments at Level 3 must be submitted by **30 June** of the year in which you wish to begin the FD. Applications for extensions for assignments must be made in writing, and admission to the FD may be deferred for a year while Level 3 work is completed. Other previous learning can also be taken into account at this level. Details of the procedure for Accredited Prior Learning can be found on page 17.

If you have missed the deadline for applications, please contact the Learning and Development Administrator, as late applications may be considered in exceptional circumstances.

## Course weekends

-  6 - 9 September 2018
-  11 - 13 January 2019
-  5 - 7 April 2019
-  28 - 30 June 2019



**Apply by  
31 May!**

# Foundation Degree (FD) In Practical Theology

## Level 5

Level 5 forms the second level of the FD in Practical Theology. It can be pursued by anyone who has successfully completed Level 4 or can meet the Accredited Prior Learning requirements set out on page 17.

Congregational Federation students seeking exemption from tuition fees are required to submit a Congregational Federation Endorsement Form by 31 May each year. You will also be required to send an application for funding from Lady Hewley Trust, for which details will be provided at the time.

Level 5 is taught through a rolling programme. You will study 120 credits over two years. This includes two placement modules which provide you with opportunities for hands-on experience in an area related to your own vocational or personal development.

### CORE MODULES

- 5XCFHH** The Bible: Law And The Letters
- 5XCFLL** Christian Leadership And Service
- 5XCFMM** Beyond The Church
- 5XCFII** Theological Dialogues
- 5XCFJJ** Congregational History And Principles
- 5XCFKK** Action Research As A Way Of Doing Theology

### OPTIONAL MODULES

- 5XCFN1** The Word And The Words
- 5XCFN2** The Learning Church
- 5XCFN3** Multicultural Ministry
- 5XCFN4** Living Congregationally

## Your time commitment

The commitment required is greater than that at Level 4, because subjects are pursued in more depth. Each Module nominally requires 100 hours of study for 10 credit modules and 200 for 20 credit modules. Specific requirements are detailed in the module descriptors.

The practical emphasis, particularly in the optional modules, means that you may be able to see your course work as part of your immediate service in the church. Nevertheless, if you are already heavily committed, it is advisable to consider carefully whether you should try to put aside any of your present commitments for a while, to enable you to devote adequate time to your course. In the longer term, this can strengthen your own service and benefit the whole church.

If you encounter difficulties in maintaining your time commitment at any time in the course, please contact the Learning and Development Manager. It is better to talk things through than let them slide!

# Foundation Degree (FD) In Practical Theology

## Applications

To apply for the FD in Practical Theology, please submit the online application form on the Congregational Federation website: [www.congregational.org.uk/FDapplication](http://www.congregational.org.uk/FDapplication)

For Congregational Federation students seeking exemption from tuition fees, this should be accompanied by the Congregational Federation Church Endorsement Form. The deadline for applications is **31 May** in each year. The Endorsement form will be needed for each level of the course. You will also be required to send an application for funding from Lady Hewley Trust, for which details will be provided at the time.

All students on the FD or BA (Hons) course require an enhanced Disclosure and Barring (DBS/CRBS) certificate obtained through the DDC, Due Diligence Checking. A PVG certificate is required for those residing in Scotland.

## Course Weekends



6 - 9 September 2018



11 - 13 January 2019



5 - 7 April 2019



28 - 30 June 2019



*Students participating in a course weekend*

# Continuing learning

Those who are intending to apply to be received onto the Congregational Federation Roll of Accredited Ministries will be required to undertake a further two year programme of 'Life Learning' following successful completion of the FD. This can take the form of personalised programme of study and reflection agreed with the Learning and Development Manager.

However, it can also take the form of continuing on to the BA (Hons) course.

## BA (Hons) Practical Theology

### Level 6

### Your time commitment

Level 6 is a 'top up', taking the FD (or similar Level 5 qualification) to BA (Hons). It continues the integrated nature of the FD, including modules and assignments of a reflective and practical nature.

Successful completion of this level leads to the award of the BA (Hons) Practical Theology.

Level 6 is taught through a rolling programme. You will study 120 credits over two years. 90 credits will be comprised of taught modules. The remaining 30 credits are gained through a two year project. This runs through the whole course, giving you the opportunity to develop a piece of research.

The commitment required is greater than that at Level 5 because subjects are also pursued in more

#### CORE MODULES

- 6XCFPP** Hidden and Revealed: Biblical and Extra-biblical Texts of Dissent
- 6XCFQQ** The Spirit Of Dissent
- 6CXFTT** Contexts Of Dissent
- 6XCFSS** Long Project

#### OPTIONAL MODULES

- 6XCFR1** The Word And The Words
- 6XCFR2** The Learning Church
- 6XCFR3** Multicultural Ministry
- 6XCFR4** Living Congregationally
- 6XCFU1** Worship Shaping Mission Shaping Worship
- 6XCFU2** Faith Shaping Politics Shaping Faith

## Applications

All applicants should submit the online application form on the Congregational Federation website.

[www.congregational.org.uk/BAapplication](http://www.congregational.org.uk/BAapplication)

In addition, Congregational Federation students seeking partial exemption from tuition fees are required to submit a Congregational Federation Endorsement form by **31 May** in each year. The form is downloadable from the above website.

**Apply by  
31 May!**

# Accredited Prior Learning: APL & APEL

**York St John University may take prior learning and prior *experiential* learning into account.**

Accredited Prior Learning (APL) refers to academic credit that has been achieved prior to applying for a new academic programme. Typically (but not exclusively), this means modules taken and passed at higher education level, and not necessarily in the UK. If the learning outcomes for those modules match those of modules on the FD, it may be possible to be granted an exemption from the relevant FD modules.

Accredited Experiential Prior Learning (APEL) refers to learning that has taken place outside of a higher education programme. Typically (but not exclusively), this means professional experience in a position of some responsibility. However, it is based on the skills and learning that you have gained, not the experience itself. You must demonstrate what you have learnt, and establish that it is at the appropriate level for your course, and relevant to it.

## APL & APEL: details

- ✕ APL may only be granted for academic credits acquired within the five years before application to the FD - except where continued study can be clearly demonstrated.
- ✕ It depends on the provision of documents from the previous accrediting institution, confirming the credits, levels and learning outcomes covered.
- ✕ The previous learning outcomes must match those of the modules for which APL is sought.
- ✕ **Additional academic work may be required where there is only a partial match.**
- ✕ APEL may only be granted for learning and skills gained within the five years before application to the FD.
- ✕ It depends on the provision of evidence from the organisation(s) where the experience took place and where the skills and learning were gained, identifying how the resultant learning can be described in terms of learning outcomes.
- ✕ Learning outcomes must match those of the modules for which APL is sought.
- ✕ **Additional work may be required where there is only a partial match.**

## APL & APEL application

If you wish to be considered for APL or APEL, you should contact the Learning and Development Manager prior to making an application. He will ask for copies of transcripts and certificates, or other evidence of learning or experience, and advise on the appropriate course to follow. He can also provide an application form.

## Individual learning

It is possible for an individual to take just one or more modules from the course. Whether it is for personal interest or to enhance service in the church, our modules can be used in a variety of ways. Contact the Learning and Development Administrator for more details.

# Course weekends & the learning experience

Course weekends are a required and key part of the course experience. They provide important opportunities for learning from tutors; they offer a chance to learn in seminars, lectures and discussions; they enable us to share in worship together; students and tutors learn from each other and develop a sense of fellowship and common commitment, which can make a real difference to the amount you gain from your course.

There is an induction for all new students, and introductory sessions for each level are offered on a rolling basis across the weekends.

The days in the weekends commence and close with a brief time of worship and prayer, led primarily by students.

From the start, you will be assigned a Personal Tutor who will be with you throughout the course. At each weekend, there is an opportunity to talk to your Personal Tutor, and only in exceptional circumstances might it be necessary for you to meet with another tutor. At our weekends, we provide pastoral care for students through the presence of a 'listening ear', independent of the course, and not a tutor or member of staff, who is available to students at all times.

A member of the Accreditation Group is also present at each weekend to offer advice and information for those wishing to explore a sense of vocation or discuss the Congregational Federation's accredited ministries.

## Weekend dates for 2018/19

6 - 9 September 2018

11 - 13 January 2019

5 - 7 April 2019

28 - 30 June 2019

***Start and end times differ per weekend and per level. See weekend schedules for more information. Weekend schedules are distributed well in advance of each weekend.***

# Attendance at course weekends

Attendance is required at all course weekends. Booking forms for weekends are circulated by email around eight weeks in advance. Please return these promptly, to help us to plan efficiently for the weekends.

If you are forced to miss a weekend or session through illness or for another unavoidable reason, you must contact the Learning and Development Manager as soon as you are aware of the circumstances. You may not be able to complete any modules which have been introduced, and any assignments you do may not be marked.

If you miss more than one weekend, or a number of teaching sessions in a weekend, it will not be possible to complete your course without extending it for a further year to enable you to attend a subsequent weekend or weekends.

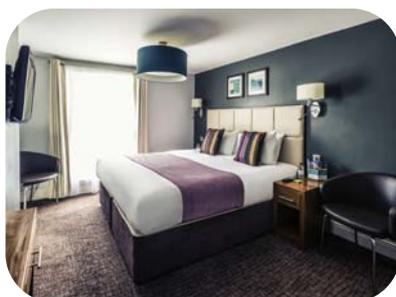
**It is important that you keep the course weekends and teaching sessions clear of other commitments.**

## Venue

- ⌘ The weekends and sessions are held at the Congregational Centre in Nottingham, with accommodation normally in the Mercure Hotel.
- ⌘ We have made every effort to ensure the accessibility of our facilities. There is wheelchair access throughout the main venue, including the conference facilities and library. Participants with special needs should contact the Learning and Development Manager before the weekend.



*CF, Nottingham*



*Mercure Hotel, Nottingham*



*Library Facilities at CF*



*Conference Centre, CF Nottingham*

## What it costs

Because the tutors give so much of their time and service voluntarily, we are able to keep our costs lower than otherwise would be possible. Our principle is to offer the FD effectively free of charge, and to offer the BA (Hons) at a reduced charge, to members of Congregational Federation churches.

## Individual modules

### FD (Levels 4 and 5 per module)

10 credit modules	£50
20 credit modules	£100

### BA (Level 6 per module)

15 credit modules	£90
30 credit modules	£180

*If, for your own growth and learning, you simply wish to attend a course weekend in Nottingham in order to participate in one or more modules, accommodation and hospitality charges will also apply.*

## FD & BA (Hons) courses

### CF Students

#### FD (Levels 4 and 5 per year)

Registration Fee	£15
Tuition:	FREE
*Module Administration Fee	£320
**Hospitality and Accommodation:	£462
(with single supplement)	£707

#### BA (Hons) (Level 6 per year)

Registration Fee	£15
Tuition:	£1,500
*Module Administration Fee	£320
Hospitality and Accommodation:	£462
(with single supplement)	£707

### External Students

#### FD (Levels 4.1, 4.2, 5.1, 5.2, per level)

Registration Fee	£15
Tuition:	£1,500
*Module Administration Fee	£320
**Hospitality and Accommodation:	£462
(with single supplement)	£707

#### BA (Hons) (Level 6.1. 6.2)

Registration Fee	£15
Tuition:	£2,000
*Module Administration Fee	£320
Hospitality and Accommodation:	£462
(with single supplement)	£707

\*The Module Administration Fee applies to all new applicants from September 2017 onwards.

\*\*All new applicants will be required to attend compulsory induction sessions at the additional cost of £22; this includes lunch and a two course dinner. Sessions are held on the Thursday afternoon preceding the September weekend.

**Payment Terms and Conditions apply. Prices correct at time of printing**

# Financial assistance & grants

Part bursaries towards Hospitality and Accommodation are available for Congregational Federation Students who are unwaged or on benefits. Guidelines and application forms can be obtained from the Learning and Development Administrator. In addition, churches and Areas may offer financial assistance.

Grants may be available from:

The Lady Hewley Trust: 20 Princes Avenue, West Kirby, Wirral, CH48 7HJ

The Coward Trust: <https://cowardtrust.wordpress.com/>

The Milton Mount Foundation: <http://www.miltonmountfoundation.org.uk/>

The Congregational Fund Board: 4 Applegarth Mews, Crescent Street, Cottingham, HU16 5SS

**For details of eligibility, how to apply and funding updates, please contact the relevant organisation.**

## Every Blessing!

We hope that you will enjoy whatever course you apply for. Remember that you are not on your own with it. Support is always available from staff and tutors whenever you need it, and there is a genuine fellowship among all our students. May God richly bless you as you continue to serve him, and as you learn and grow in and through the course!

**If you have any queries regarding the courses please contact**

**Learning and Development Manager**

**Dr Walter Riggans**

**Congregational Federation**

**8 Castle Gate**

**Nottingham**

**NG1 7AS**

**[training@congregational.org.uk](mailto:training@congregational.org.uk)**

Christ himself gave the apostles, the prophets, the evangelists, the pastors and teachers, to equip his people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ. (Ephesians 4: 11-13)



The Congregational  
Institute for  
Practical Theology