

SERVING THE COMMUNITY AWARDS 2019

Nominate a church that is serving its community

We are looking for churches that are meeting the needs of their local community through harnessing the energy, commitment and skills of church members and volunteers.

Assessment criteria

- The church has identified needs in the local community
- The church is making a difference in the community and has an impact on the life of local people
- The work of the church could be an inspiration for other churches, even those with limited resources.

Who can nominate?

Anyone who recognises the value of the work undertaken by a Congregational Federation church. This could be, but not limited to: **a church member**, **someone from the local community**, **area worker** or **another church**.



How to nominate

Step one

Before completing your nomination it's a good idea to talk to the relevant people at the church and let them know your intentions. They might be able to provide you with more details for your nomination.

Step two

Complete the details in the nomination form and sign and return before the closing date Friday 1 February 2019 or complete online at www.congregational.org.uk/awards

Awards will be presented during the Congregational Federation awards to be held at West Park Conference Centre, Dundee on 10 May 2019



sponsored by

Congregational



Award Guidelines

1. Churches which received either a Community Project Award or Faith in Action Award within the past 3 years are not eligible for entry in this year's programme.
2. To be eligible, a church must be a member of any Congregational Federation and hold a current Safeguarding Certificate.
3. Nominations must be received by 5.00pm on Friday 1 February 2019.
4. A selection committee will draw up a short list. These churches will receive a visit from a member of the selection committee, following which the committee will select up to three churches to go forward for an award. The selection committees' decision is final and the selected churches will be advised week commencing Friday 15 March. The committee reserves the right to select less than three nominations, if in their opinion, these guidelines are not met or nominations are not of the required standard.
5. Winners must agree to a short film about the work of their church being produced between 18 March and 12 April 2019. All shortlisted churches must agree that they will take all necessary steps to protect vulnerable persons, including children, and will obtain the necessary approvals and written consents:
 - i. for filming taking place at their premises;
 - ii. for photographs to be taken of the project;
 - iii. from parents or guardians of any vulnerable persons including children likely to be featured in the films or any promotional material.
6. Winners must agree to send up to 2 representatives to attend the Award Ceremony, which will take place at a time to be announced during the Assembly of the Congregational Federation to be held at the West Park Conference Centre, Dundee on 10 May 2019.
7. As a condition of winning an award, nominated churches must agree to any reasonable requests on the part of +Congregational to participate in any promotional events connected with the competition such as interviews or photographs.
8. The Awards will be up to £2,000 to the churches selected. This will be the final amount payable notwithstanding that there may be fewer than 3 churches shortlisted for the final judging. The amounts awarded to each of the winners will be at the sole discretion of the judges.
9. The Congregational Federation and +Congregational reserve the right to amend the award guidelines as circumstances may require from time to time without giving prior notice.
10. Information and data provided by nominees or churches whether 'personal' or 'non personal' will be held for up to 3 years by the Congregational Federation. This information will be shared with +Congregational in order to administer the awards and in respect of promotional activities related to the awards only.

† *Congregational is a trading name of Integra Insurance Solutions Ltd, Currer House, Currer Street, Bradford, BD1 5BA*

Nominations must be received by 1 February 2019

Nomination forms can be completed online at:

www.congregational.org.uk/awards

Emailed to: support@congregational.org.uk

or posted to: Serving the Community Awards 2019
The Congregational Federation
8 Castle Gate
Nottingham
NG1 7AS